

# GOVERNANCE & NOMINATION COMMITTEE

TERMS OF REFERENCE – APPROVED BY THE BOARD 15 July 2024

1. PURPOSE

To advise the Governing Body on all matters relating to the governance of the College and the appointment of external governors.

2. RESPONSIBILITIES

a) To keep under review the composition and membership of the Governing Body,

- i. at least three Committee members are present;
- ii. at least 40 per cent of Committee members are present; and
- iii. members of the Governing Body constitute a majority of the Committee members present.

4. OFFICERS

- a) The Committee shall elect as its Chair an external governor who is a member of the Committee.
- b) The Director of Governance shall be the clerk to the Committee.

5. ATTENDANCE AT MEETINGS

The Committee has the power to invite such persons to attend meetings as may be desirable and necessary.

6. FREQUENCY OF MEETINGS

The Committee will normally meet three times a year.